

**Action 08-16:**

**SARSIG PROJECT PLAN:**

*CD will make the appropriate amendments to the Project Plan arising from these discussions and will follow up on the plan with the SARSIGs.*

**Motion 08-20:**

**PURCHASE OF IMIS UPGRADE:**

*Moved: BW; seconded: MM; that we purchase the IMIS upgrade, extra modules and training prior to 30th June, subject to confirmation that all the modules priced are actually needed for the functionality we require. CARRIED UNANIMOUSLY.*

**Action 08-17:**

**IMIS ORDERS MODULE:**

*Before committing to the purchase approved in Motion 08-20, the GM, CF will confirm that the Orders Module is actually required for our purposes.*

**Action 08-18:**

**IMIS UPGRADE IMPLEMENTATION:**

*After the purchase approved in Motion 08-20, the GM, CF will report to the Board with an estimated schedule for implementation of the complete system.*

**Action 08-19:**

**OUTSOURCE WEBMASTER ROLE:**

*GM, CF will investigate costs involved and availability in outsourcing the HGFA webmaster role.*

**Motion 08-21:**

**MINUTES OF LAST MEETING:**

*Moved: CD; seconded: JA; that the minutes of the Board meeting held on 10th May 2008 be accepted as a true and correct record of the meeting. CARRIED UNANIMOUSLY.*

**Action 08-20:**

**FUTURE BOARD MEETINGS TIMING:**

*All Board members will arrange their flights home to allow for the fact that all Board meetings will finish at 5:00PM and all members should remain to the conclusion.*

**Action 08-21:**

**2008 ANNUAL GENERAL MEETING:**

*By placing a notice in Soaring magazine, the GM, CF will notify members that the 2008 AGM will be held on Saturday 27th September at 1:00PM, at this venue unless notified otherwise.*

**Motion 08-22:**

**MAXIMUM EXPENDITURE FOR IMIS UPGRADE:**

*Moved: BW; seconded: MM; that the maximum allowable expenditure for the purchase of the IMIS upgrade be \$27,000. CARRIED UNANIMOUSLY.*

**Motion 08-23:**

**PUBLISHING HGFA BOARD MEETING MINUTES:**

*Moved: CD; seconded: JA; that all HGFA Board Meeting minutes be published on the HGFA website after they have either been accepted by email or the time for objections as previously advised has passed. CARRIED UNANIMOUSLY.*

**Action 08-22:**

**ALTERNATE AUDITOR:**

*The GM, CF will investigate the possibility of finding a different Auditor.*

**Action 08-23:**

**EXTENSION TO LIABILITY INSURANCE COVER:**

*The GM, CF will investigate an extension to the HGFA Liability Insurance Cover to include accident investigators appointed by the HGFA.*

**Action 08-24:**

**EXIT SURVEY:**

*DC has agreed to contact all members who have failed to renew their membership in the past 12 months and seek their cooperation in completing a simple exit survey.*

**Action 08-25:**

**MARKETING EXPERTISE:**

*DC will contact marketing expert Kath Kelly re: merchandising idea.*

**Action 08-26:**

**AWARD FOR SUCCESS STORIES:**

*JA will contact all Club Presidents about the idea of an annual award for the best club success story submitted and published in Soaring.*

**Action 08-27:**

**MEMBERSHIP DATES:**

*The GM, CF will contact all Board members by email to provide further details on this idea so that a decision can be made as soon as possible.*

**Motion 08-24:**

**INSTRUCTOR REGISTRATION AND TIF FEE:**

*Moved: CD; seconded: PC; that the HGFA TIF fee be set at \$22 (\$20 plus GST) and that all instructors be charged an annual Registration fee of \$300 which will be refunded in three parts when each of three students attains licence. CARRIED with one abstention.*

**Action 08-28:**

**SARSIG DEFINITIONS:**

*Further discussion and decisions regarding the precise definitions of what constitutes a SARSIG and what is covered under Operational Costs will be conducted by email and will be augmented by SARSIG input from the representatives in the course of the SARSIG project being managed by CD.*